# After Action Review Tool in Innovation Platforms

Name of Innovation Platform \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Facilitators: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- | --- |
| No. | What were the plans/ targets, etc? | What has been achieved? | What was done well? | What did not go well | What do we need to change /do differently in the next cycle and how? |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

Note:

This is a planning, monitoring and reflection tool will be used to evaluate the activities, achievement of objectives and reflect on what has gone well and what has gone. The lessons from this should feed into the next planning cycle. This form should be filled by the monitors after each IP meeting.